

**BEACON HILL COMMUNITY SCHOOL
Organizational and Regular Meeting Minutes**

January 24, 2024

7:00 AM

Lighthouse of Hope

10470 Winesburg Rd, Dundee, OH 44624

Call to Order – Mark Hosteler called the meeting to order at 7:08 AM.

Roll Call Having Due Notice, the following board members were present: Roy Schlabach, Maynard Miller, Mark Hochstetler, Joe Miller and John Henry Miller. Also in attendance were Maureen Businger, Office of Community Schools, Joy Zuercher-Pyle, and Sandy Hadsell, Beacon Hill.

Mark Hochstetler delegated the chair to Treasurer Sandy Hadsell

Organizational Meeting

2024-01 Board Business: JH Miller moved and Schlabach seconded the motion:

To Reappoint Joseph J Miller to the Board for a three-year term January 18, 2024 thru January 31, 2027.

To reappoint Maynard Miller to the Board for a three-year term January 18, 2024 thru January 31, 2027.

Vote: Yes: Hochstetler, JH Miller, Schlabach

Oath of Office: Joe Miller, Maynard Miller

Public Records Meeting:

There were no public records presented for disposal.

Organizational Items:

The purpose of this meeting is to: (1) Complete any old business of the 2023 year, (2) reorganize for the 2024 year, (3) and to conduct any pertinent business that may be brought before the Board.

2024-02 Election of President:

Schlabach nominated Mark Hochstetler for President for 2024.

Hochstetler nominated John Henry Miller for President for 2024.

Hochstetler moved and Joe Miller seconded the motion that nominations be closed.

Vote to Close Nominations: Yes: JH Miller, J Miller, M Miller, Schlabach, Hochstetler

Vote for President: Joe Miller: John Henry Miller
Maynard Miller: John Henry Miller
Roy Schlabach: John Henry Miller
Mark Hochstetler: John Henry Miller
John Henry Miller: Abstain

John Henry Miller is declared President

2024-03 Election of Vice-President:

Schlabach nominated Mark Hochstetler for Vice-President for 2024.

Joe Miller nominated Maynard Miller for Vice-President for 2024.

Hochstetler moved and JH Miller seconded the motion that nominations be closed.

Vote to Close Nominations: Yes: M Miller, Schlabach, Hochstetler, JH Miller, J Miller

Vote for Vice-President: Roy Schlabach: Maynard Miller

Mark Hochstetler: Maynard Miller

John Henry Miller: Maynard Miller

Joe Miller: Maynard Miller

Maynard Miller: Abstain

Maynard Miller is declared Vice-president.

Oath of Office: President and Vice- President

President John Henry Miller delegated the chair to Treasurer Sandy Hadsell

SETTING OF MEETING DATE(S) FOR 2024 – AS PRESCRIBED BY LAW

Regular Meeting Date(s) for 2024:

2024-04 Schlabach moved and J Miller seconded the motion to hold the Board of Education Meetings at Beacon Hill Community School on the 3rd Wednesday of each month at 7:00 AM.

Vote: Yes: Hochstetler, JH Miller, J Miller, M Miller, Schlabach

BLANKET RESOLUTIONS

2024-05 M Miller moved and Schlabach seconded the motion to approve the following items:

The Treasurer recommends the adoption of the following resolutions for the expeditious transaction of the business of the Beacon Hill Community School Governing Board for calendar year 2024:

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|------------------|--|
| <i>Section 1</i> | Approval for the Treasurer to invest monies when available at the best interest rate. |
| <i>Section 2</i> | Approval for the Treasurer to advertise for routine bids as required by law. |
| <i>Section 3</i> | Approval for the Treasurer to pay bills within appropriations approved by the Board and to pay salaries, fixed charges and metered services. |
| <i>Section 4</i> | Approval for the Treasurer to transfer and advance monies among the accounts of any fund and between accounts of differing funds as authorized by law. |
| <i>Section 5</i> | Approval for the Treasurer to serve as the Public Records Officer and attend public records training. |

Vote: Yes: JH Miller, J Miller, M Miller, Schlabach, Hochstetler

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2024-06 M Miller moved and J Miller seconded the motion to approve the following items:

The Director recommends the adoption of the following resolutions for the expeditious transaction of the business of the Beacon Hill Community School Governing Board for calendar year 2024:

- Section 1* Approval for the Director of Schools to serve as purchasing agent.
- Section 2* Approval for the law firm Peters, Kalail, and Markakis Co., LPA. And Amy Goodson co., LLC to provide legal counsel as needed.
- Section 3* Approval for the Director of Schools to apply and participate in any federal or state project or program and to make application for such funds as are available from state, federal and other sources.
- Section 4* Approval for the Director to employ staff in accordance with Board approved salary schedules on a temporary basis pending the next Board meeting.
- Section 5* Approval for the Director to enter into agreements to implement student placements in accordance with federal and state statutes and their requirements for Student Individual Education Plans.

Vote: Yes, J Miller, M Miller, Schlabach, Hochstetler, JH Miller

Regular January Meeting

Treasurers Business:

2024-07 JH Miller moved and M Miller seconded the motion to approve the Treasurer's Business:

1. Approve the Minutes of the November 15, 2023 Regular Meeting.

2. Approve the November 30, 2023 Financial Reports as Presented:

Monthly Revenue: \$ 219,341.28 Monthly Expenses: \$ 48,756.41

General Fund Balance: \$ 205,919.28 General Fund Reserve: \$ 245,000

All Funds Balance: \$ 394,103.05 Unpaid Invoices: \$ 0

3. Approve the December 31, 2023 Financial Reports as Presented:

Monthly Revenue: \$ 140,193.28 Monthly Expenses: \$ 62,994.79

General Fund Balance: \$ 270,758.36 General Fund Reserve: \$ 245,000

All Funds Balance: \$ 471,301.54 Unpaid Invoices: \$ 0

4. Approve the transfer of \$5,136.94 from General Fund (001) to School Wide Pool FY23 (598-9023).

5. Approve the transfer of \$32,500.00 from General Fund (001) to School Wide Pool FY24 (598-9024).

6. Approve establishing a Beacon Hill Money Market Account with Farmers National Bank effective December 1, 2023, and depositing \$300,000 to that account. Authorize the Treasurer to move monies to and from that account to the checking account as needed.

7. Accept Revised Federal Grant Funds and appropriate these new amounts to School Wide Pool:

	<u>New Amount</u>	<u>Previous</u>	<u>Difference</u>
Title I	\$48,356.96	\$45,650.90	\$2,706.06
Title II-A	7,134.01	6,629.54	504.47
Title IV-A	12,258.59	10,000.00	2,258.59
<u>IDEA</u>	<u>19,216.90</u>	<u>16,439.17</u>	<u>2,777.73</u>
Total	\$86,966.46	\$78,719.61	\$8,246.85

8. Approve the Treasurer to attend the NE Regional Treasurer's Workshop March 1, 2024 at a cost of \$100 + mileage to be split with Liberty Prep.

Vote: Yes: M Miller, Schlabach, JH Miller, Hochstetler, J Miller

Executive Session:

2024-08 Hochstetler moved and M Miller seconded the motion to move into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official at 7:34 AM.

VOTE: YES: Schlabach, JH Miller, M Miller, Hochstetler, J Miller

2024-09 JH Miller moved and Hochstetler seconded the motion to reconvene the open meeting at 8:10 AM.

VOTE: YES: JH Miller, M Miller, Hochstetler, J Miller, Schlabach

Sponsor's Report:

Maureen Businger reported that everything was up-to-date for the Special Education Report. Our One Needs Assessment Plan is being reviewed and upgraded for the next 3-year cycle. She reviewed the Performance Framework Report with Board Members and almost everything in the report is in the meets or exceeds standards area.

Director's Discussion Items:

Beacon Hill Administrator's Report: January 2024

Prepared by Joy Zuercher-Pyle

Enrollment: 6th Grade- 6 7th Grade- 27 8th Grade – 23 High School -5 (TOTAL: 61)

Attendance Rate for December 2023: 95.5%

Proof of Residency attached

No suspensions, no expulsions.

Adjustment to 2023-2024 Annual Calendar

Our staff needs more professional development/training time as we prepare for all the changes coming next school year, which can be done by changing our January 29th and February 9th student days to staff-only days. This time will especially be used in staff development with Rhoda Mast, 2024-2025 planning and preparations, and ONA team completion with Colleen Kornish.

2024-2025 Proposed Calendar

Current Happenings:

- Connections with community
- Beyond Days
- Working with Rhoda
- Interviews & Hiring
- Careers classes
- Switch week
- Upcoming Career Day
- CAD/3D Printing/CNC tools and training

Trades Consultant

Approve Bernie Caldwell as Trades Consultant for approximately 60 hours during the remainder of the 2023-2024 school year (average of 9-10 hours/week for 6 weeks) at \$40/hour to support in Trades classroom.

Pizza Fundraiser

We plan to start the pizza fundraiser with Lem's Pizza on February 15th, with all sales concluding by Wednesday February 28. Pizzas will be made on Friday, March 22nd.

Emergency Operations Plan Support

With our location change, our Emergency Operations Plan will need to be fully recompleted for the 2024-2025 school year, and it is due on June 14, 2024. Bringing in the support of Stacie Penwell will provide vast support to ensure this completion.

Planning Considerations & Discussion Elements for 2024-2025

- Maximum class sizes and current numbers
- Potential school day hours
- Consideration of Staff Supplemental Summer Contracts: Moving and school set-up/development
- Scheduling of Community Work Days in Summer to prepare the space for use
- Consideration of general school needs moving forward: physical space

Meeting with Lee Miller- Discussion of Career Trades position for 2024-2025

Director's Business:

2024-10 JH Miller moved and M Miller seconded the motion to approve the Director's Business Items:

1. Approve a contract with Rhoda Mast to serve as Curriculum Consultant effective December 1, 2023 thru November 30, 2024. Up to 8 hours per week. \$150 per hour.
2. Approve a Contract with Stacie Penwell to prepare the Emergency Operations Plans for FY25 Mount Eaton Building at a cost of \$1,000. The plan is due June 14, 2024.
3. Approve the Class size limits for School Year 2024-25.
4. Approve changes to the FY24 School Calendar to allow two additional in-service days in place of instructional days. January 29 and February 9 will be in-service days to work on planning for next school year.
5. Approve and Adopt the Racial and Ethnic Balance Report.
6. Approve and Adopt the Bullying and Harassment Report.

7. Approve a contract with Bernie Caldwell for up to 60 hours at \$40 per hour to be a part-time Building Trades Consultant for FY24.

8. Approve the Pizza Fundraiser with Lem's Pizza to begin February 15th. Proceeds will go toward Washington D.C. trip costs.

9. Approve the FY25 School Calendar.

VOTE: YES: M Miller, Schlabach, JH Miller, Hochstetler, J Miller

Board Business:

2024-11 M Miller moved and J Miller seconded the motion to:

1. Adopt Board Policy # 3681 Career Based Intervention as provided by Maria Markakis.

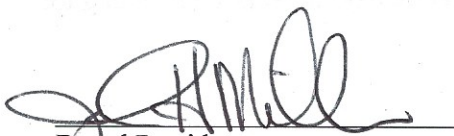
VOTE: YES: Schlabach, JH Miller, Hochstetler, J Miller, M Miller

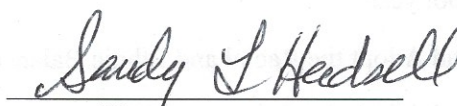
Next Meeting Date: Regular Meeting: February 21, 2024 at 7:00 AM.

Motion to Adjourn:

2024-12 M Miller moved and Schlabach seconded the motion to adjourn at 8:45 AM.

VOTE: YES: JH Miller, Hochstetler, J Miller, M Miller, Schlabach


Board President


Treasurer