



Beacon Hill *Community School*

2024-2025
Student-Parent
Handbook
Grades K-12

P.O. Box 285
8746 Market St.
Mt. Eaton, OH 44659

(330) 359-5600 Phone
(330) 359-6197 Fax

Welcome

Dear Parents,

Welcome to a new school year at Beacon Hill! We are so excited to launch into this new journey as a K-12 school. Our staff looks forward to the many experiences we will share throughout your child's educational journey. Thank you for partnering with us for your family's educational needs.

Beacon Hill provides educational programming focused on academic, social, and emotional growth for each student. Our innovative school curriculum provides opportunities for each student to explore and make discoveries about self and community. We encourage students to reach beyond perceived limitations to solve problems of today and tomorrow. Students are encouraged to expand upon daily habits of good character traits, leadership skills, and a sense of community within the school.

The staff at Beacon Hill looks forward to a fun, successful and rewarding school year for each student.

Joy Zuercher-Pyle
Superintendent

Mission: Providing a guiding light for our community's career and educational needs.

We work closely with our families and community to offer unique, personalized educational opportunities for all students. Our innovative and engaging educational program utilizes a blend of traditional classroom experiences, online platforms and integrated career-oriented experiences to optimize student success.

Purpose of Handbook

The Student and Parent handbook provides information about board policies, school procedures and provides answers to commonly asked questions. The Student/Parent Handbook is an important reference guide to help families understand our school structures and the various student opportunities.

This handbook replaces all prior handbooks and materials on the same subjects.

Beacon Hill Community School hereby gives notice that it does not discriminate on the basis of race, color, national origin, sex, or handicap in the educational programs and activities operated by the district.

Beacon Hill Community School 2024-2025 Staff

Administrative:

Joy Zuercher-Pyle	Superintendent/Counselor/Math
Megan Stryker	Elementary Principal
Tammy Graf	Administrative Assistant
Joanne Horner	Administrative Assistant
Sandy Hadsell	Treasurer
Judy Kestner	Compliance Coordinator

Teaching & Support Staff:

Anne Reiman	Kindergarten
Jenny Long	1 st Grade
Mattie Miller	2 nd Grade
Grace Tharp	3 rd Grade
Melinda Neidenthal	4 th Grade
	Elementary Intervention Specialist
Amanda Hardman	5 th & 6 th Math/Lead Teacher/Intervention Specialist
Jonathan Ratcliff	5 th & 6 th Social Studies & Science
Tammy Berg	5 th & 6 th English Language Arts/Title/EL
Joy Zuercher-Pyle	7-9 Math
Gabriela Verginis	7-9 English Language Arts
	7-9 Science
Cole Duskey	7-8 Social Studies/High School Coordinator
	Middle/High School Intervention Specialist
Andrew Spencer	Outdoor Trades/Intervention Specialist
	Teacher's Aide
Renee Spencer	Home Economics Instructor & Aide
Jennifer Frazier	Custodian
Javel Bauman	Custodial Assistant
Katie Schlabach	Head Cook
Sharon Mast	Kitchen Assistant
Jackie Schrock	School Nurse

Speech, Occupational Therapy, and Psychiatrist services as needed, contracted through the Tri-County ESC.

Annual Notices

Distributing Statement

Beacon Hill Community School is a community school established under Chapter 3314 of the Revised Code. The school is a public school and students enrolled in and attending the school are required to take Ohio Proficiency Assessments and other examinations prescribed by law. In addition, there may be other requirements for students at the school that are prescribed by law. Students who have been excused from the compulsory attendance law for the purpose of home education as defined by the Administrative Code shall no longer be excused for that purpose upon their enrollment in a community school. For more information about this matter contact the school administration or the Ohio Department of Education."

Parent's Right-to-Know

Parent/Guardian:

You have the right to know about the teaching qualifications of your child's classroom teacher in a school receiving Title I funds. The federal Every Student Succeeds Act (ESSA) requires that any school district receiving Title I funds must notify parents of each student attending any school receiving Title I funds that they may request, and the district will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including at a minimum, the following:

- I. Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- II. Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
- III. Whether the teacher is teaching in the field of discipline of the certification of the teacher;
- IV. Whether your child is provided services by paraprofessionals and if so, their qualifications.

You may ask for the information by returning this letter to the address listed above. Or you may fax or e-mail your request to the above listed fax number or e-mail address. Be sure to give the following information with your request: Child's Full Name, Parent/Guardian Full Name, Address, City, State, Zip, and Teacher's Name.

Student Bill of Rights and Responsibilities

This Student Bill of Rights and Responsibilities serves as a guide for students as they learn and grow through the School's educational process. Rights are given according to the student's maturity and to the extent the rights do not interfere with the student's responsibilities.

Right to be Respected

- Each student has a right to be treated equally and fairly.
- All individuals have a right to be respected, accepted, and heard. Students, staff, teachers, and administrators will be respectful in their actions and thoughts.
- Each student has a right to learn in a safe environment. The learning environment will be free of verbal and physical threats, harassment, and intimidation and bullying. No individual may commit, encourage, or assist in such acts.

Right to Learn

- Students shall have the responsibility to learn and to respect the rights of others to learn.
- Each student has a right to ask questions so long as the questions are presented respectfully and pertain to the lesson.
- Students shall respect the rights of others to teach.
- Each student has a right to a productive, disruptive-free learning environment. To ensure this, students must dress, behave, and act accordingly.

Student Discipline

- Each student has the right to access and understand the rules and behaviors to which they are subjected before they are punished.

Expression & Communication

- Each student has a right to express differing viewpoints and to disagree with statements and policies. Expression must be done respectfully and without disrupting class. In doing so, student must recognize and respect the rights of others.

Property

- Each student has a right to own and possess his or her property. All searches and seizures must be done in accordance with the School's Search and Seizure Policy. All property must be treated with respect.

BHCS General Information & Procedures

Getting to School

School Hours	Arrival	Departure
Grades 5-12	7:30-7:45	2:00-2:15
Grades K-4	9:00-9:15	3:00-3:15

Pick-up/drop-off

Students who are being driven daily should be delivered and picked up from the main entrance between the scheduled arrival and departure times for their grade band. Students who are arriving or departing outside of the scheduled arrival and departure times for their grade band will need to enter with their parent or guardian through the main entrance and report to the office to be signed out/signed in.

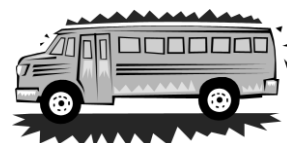
Transportation

Transportation from the local school district is available for students living in Waynedale, East Holmes, and Garaways districts. Students may also arrive by driver, bike, or by walking. All walkers and bikers act independently on their way to school, and Beacon Hill is not responsible for walkers or bikers after they leave the school grounds. Families should fill out a BHCS Transportation Arrangements form to let the school know how they plan for their children to get to and from school daily. School bus transportation is a privilege. When a student's behavior on the bus is such that it puts the safety of others in jeopardy or when a student repeatedly violates bus rules, he/she may be suspended from riding the bus by the school leadership. Biking to school is a responsibility that should not be taken lightly. The school is not responsible for walkers/bikers after they leave the school grounds. Expectations for transportation by bus and by bike are available as attachments to this handbook. Please review the expectations for the appropriate transportation method for your child; then sign and return the corresponding form. For more information about transportation discipline, please see policy #4520.



Transportation Changes

Whatever transportation method is first choice for a student, they will be required to use that method unless the school has direct communication from the parent/guardian requesting the change. If there is a change in plans from the routine of your child's daily transportation, a note, phone call, or email is required from home prior to the change. **Students going home with another student must have those plans in place prior to the beginning of the school day. Students cannot, at any time, ride the bus for a district other than the one in which they reside, due to safety limitations and liabilities for transporting districts.**



A student will not be permitted to change the transportation arrangements from school to home without direct authorization from the parent or guardian, and this communication must happen before the dismissal period. Only under emergency circumstances will students be permitted to use the phone to make these plans during the school day. This is done for your child's protection.

After a child arrives at school, he/she will not be permitted to leave the school grounds for any reason unless accompanied by a parent or an individual designated by the parent. Parents must notify the school with a written note or by phone if someone will be picking up the child other than himself or herself. If a child leaves the school property on his/her own, without permission, parents and/or police authorities will be notified immediately.

Emergency Cancellations and Early Dismissals

The Superintendent shall make all decisions regarding calamity days that require the School to be closed. Closings may be made because of hazardous weather, disease epidemic, utility failure, or other conditions that jeopardize the health and safety of those at the School. As deemed necessary, the administrator may close the School, delay the opening of the School, or dismiss School early. If a calamity day is declared, school-related activities will be canceled, and an alert will be sent out through the "Beacon Hill Alerts" system. A form was sent home at open

house; parents/guardians must sign up for this system to receive a text message, voice message, and/or an email as soon as it is announced. This alert is managed by the Wireless Emergency Notification System (WENS). If school must close early due to an emergency, it will also be announced through this method. Please talk to your child about what to do in case they must return home early.

Attendance

Daily attendance is crucial for student success. However, we recognize that there are occasional times where your child will not be able to attend school.

Absences

Reporting Absences

If you are aware ahead of time that your child will be missing school, please send in a written note letting us know that your child will be absent and why. If your child is absent without prior notice (such as for personal illness), a parent/guardian must call in by one hour of the start of school to report the absence. If the school has not heard from a parent or guardian by one hour of the start of school when a student is not in attendance, school personnel are required by state law to call home to check on the student. The parent/guardian must then send in a written note documenting the child's absence (with the child's name, the date, and the reason for absence) upon their return in order for it to be documented as *excused*.

Excused Absences

Excused absences include absences such as those due to: physical/mental illness, serious illness or death in the family, religious holidays that align with the student's truly held beliefs, medical/dental appointments, quarantines, required court appearances, or other reasonable emergencies. A written note documenting the absence and the reason must be provided to the school upon the student's return, or else the absence will be documented as *unexcused*. The administrator has the right to determine the validity of excused absences beyond ten days in the school year; absences due to personal illness beyond ten days may require a doctor's note to be documented as excused.

Unexcused Absences

Unexcused absences are those that do not fall into the above categories. These absences contribute to potential absence intervention and truancy filings.

Missed Assignments/Schoolwork

The school will not provide work to students prior to absences. Rather, each student can get their missing work after their absence and will have time to complete it. Additionally, students can use knowledge of long-standing activities and projects to work ahead if the absence is anticipated. In grades 5-12, every student will be assigned an absence buddy who will document and collect the activities and assignments for the day. The absent student will get this information upon their return. Students will be provided an extra day to complete the assignments for every day they were absent.

Vacations

The following are examples of absences that should be requested from the school leadership at least two weeks in advance:

1. Family/hunting trips (2-3 days absence) or vacations (4-10 days absence)
2. Specific cases arranged between the school leadership and parent

Requesting these vacation absences should be considered seriously, and no more than ten days should be taken in a school year towards family trips/vacations. These hours of absence will count towards excessive absence counts, but will be permitted if regular school attendance is not a concern for the student outside of the requested trip.

Excessive Absences

The state of Ohio requires close tracking of student attendance in order to ensure that students are present at school regularly in order to maximize potential for student learning. The school is required to send home a letter regarding attendance for any student who misses more than 38 hours of school in a month or 65 hours in a school year. This letter is a warning about attendance concerns and no further action unless further absences result in

habitual truancy concerns.

Truancy

Any student who has unexcused absences for 1) 30 or more consecutive hours, 2) 42 hours in one school month, or 3) 72 or more school hours in one school year will be considered habitually truant. When a student hits the truancy thresholds, the school will be required to report the absence record to the state, compile an Absence Intervention Team, host a meeting, and work with the student and their parent/guardian to create an Absence Intervention Plan to improve attendance. If attendance concerns persist, the school may be required to file truancy with the state and juvenile court system. If attendance improves sufficiently, no further action may be necessary.

Withdrawal

By law, a student will be withdrawn from the school automatically if the student has an unexcused absence for 105 consecutive learning hours (approximately 16 school days). A student may be voluntarily withdrawn (such as to transfer schools or to homeschool) if a parent submits a written withdrawal notice to the school office.

For more specific information on Attendance, Absences, and Truancy, see BHCS board policy #4201.

Student Personal Conduct & Discipline

At Beacon Hill, students are expected to conduct themselves respectfully and with strong character on a daily basis in relation to themselves, to other persons and to the property of those around them; this is crucial for a healthy learning environment. While we expect and seek the best, we recognize that a system of discipline and accountability is necessary for situations when the expectations are not met.

School-wide Behavior Expectations

Language

1. **English** should be spoken at all times during school hours. This extends to class transitions, bathroom breaks, lunch, and during bus rides.
2. The only exception would be in foreign language classes, such as German, or when a discussion on language is led by a staff member for the purpose of growing and improving the school community or student learning.
3. Student word choice should be respectful, uplifting, and generally of good character. This not only excludes traditional swear words, but styles of communication (word, tone, body language) that tear down the positive school environment.

Hallways

1. All students must **walk** in the hallways.
2. Voices must be a reasonable volume inside the building as to not distract classes.
3. Stair steps must be taken one at a time.
4. Never interrupt classes in session without staff permission first.

Restrooms:

1. Do not loiter in the restrooms (such as between classes or during break times/lunch)
2. One person in a toilet stall at a time.
3. Never stand or climb on toilet seats or hang on dividers
4. Always flush and wash hands after using the restroom.
5. Use limited amounts of paper towels, and then throw into wastebasket.
6. Keep voices low and under control.
7. Always leave the restroom in a clean and orderly state.

Materials & Belongings

1. Students should be responsible for all belongings, and should use cubbies/lockers appropriately to help keep the school clean.
2. Students are welcome to carry water bottles that can seal tightly, and to fill them at appropriate times

- through the day at the water fountains/bottle fillers.
3. Gum, candy, and snacks are only allowed with teacher permission for special occasions.
 4. Birthday party invitations may not be brought to school and dispersed.

PBIS (Positive Behavior Intervention System)

We believe that whatever we focus on is what will grow. Across the entire school, a PBIS system is used. This works as a framework for improving student behavior. When a behavior begins, we will teach student the expected behavior, use positive reinforcement, remind students often of expected behaviors, and give active supervision and feedback. If negative behavior persists an individualized support plan (referenced below) will be developed by the classroom teacher and principal. This PBIS-aligned approach focuses on teaching, reinforcing, and supporting positive behaviors while providing specific, targeted interventions for students who need additional support. In K-4, they have Beacon Bucks, and in 5-12, they have carnival tickets. These Bucks/tickets are handed out to emphasize positive behaviors and choices that are noticed in the building. Students can then cash these tickets in for a variety of rewards (K-12) or use them at quarterly ticket parties (5-12).

School Discipline Master Policies

The school expects reasonable behavior from students, and wishes to focus our attention on the positive activities of the school. However, inappropriate behavior will have consequences, which could include loss of free time or privileges, detention, suspension, or expulsion.

Tier 1 Response: Alert the student that he/she broke a rule, explain the rule, and administer an appropriate consequence

Tier 2 Response: The teacher will explain the rule and administer an appropriate consequence. The teacher will also contact the student's parents/guardians and send a report to the parents/guardians and the appropriate administrative office.

Tier 3 Response: The Administrator or their designee may suspend the student under suspension procedures

Tier 4 Response: Punishable by exclusion, under the exclusion procedures

At Beacon Hill, prohibited behaviors include:

Tier 1: -Failing to follow directions or comply with reasonable requests

- Public displays of affection
- Running or causing disruptions
- Littering on school grounds
- Misbehaving or failing to follow school rules or guidelines
- Lying to school personnel or parent volunteers
- Violating the school dress code
- Using personal devices during the school day without direct permission
- Failing to complete assignments or classroom work
- Failing to follow any school rules or policies
- Shouting at or harassing anyone on school rounds.
- Not showing up for class on time
- Using or creating objects/toys that distract from class
- Using school technology outside of the guidelines given

Tier 2: -Stealing or defacing school materials or supplies

- Using inappropriate or insulting language towards any member of the school community
- Causing or attempting/threatening to cause any form of damage or harm to school property
- Cheating or plagiarizing schoolwork
- Using unauthorized materials on an assignment or assessment
- Interfering with a teacher or students' work.
- Helping or supporting another student's attempts to be academically dishonest

Tier 3: -Staying on school property after being instructed to leave

- Any form of hazing
- Participating in any activities that disrupt the learning process
- Wearing or displaying anything that shows involvement in a gang
- Intimidating or bullying other students either through verbal abuse or digital menacing
- Engaging in obscene, vulgar, or insulting conduct
- Possessing, producing, or distributing offensive or prohibited materials

- Repeatedly failing to show up for class without a reasonable excuse
- Violence or threats of bodily injury
- Physically contacting another student in ways that result in injury or unacceptable contact
- Willingly engaging in any conduct that places employees or students at risk of physical injury.
- Threatening a school building or event
- Extorting another person by threat or intimidation
- Obtaining money or materials by theft/robbery or deception
- Involving in activities with stolen goods
- Engaging in any activity that is criminally punishable
- Engaging in gambling activities
- Using, possessing, selling, purchasing, or distributing any banned or controlled substance
- Making unwanted sexual requests, advances, communication or any other form of harassment

Tier 4: -Possession/use of weapons

For the full tiered disciplinary program, please see section 4500 of the master board policy in the school office. For full explanation of the school's suspension & expulsion policy, please ask for policy #4530 in the school office.

Handling Negative Behaviors

K-4: At the Elementary level, we focus on a Positive Behavior Interventions and Supports. In the event of persistent negative behaviors, students may lose privileges. This might mean missing recess, class time, specials, behavior incentives, bus transportation, or any other activity within school. We want students to have clear, fair, and non-punitive consequences that encourage students to take responsibility for their actions and work toward positive behavior change

Grades 5-12: Golden Ticket Behavior Management

The Golden Ticket program is used weekly to encourage positive behavior and respect among students. Students will be issued a Golden Ticket each week. This ticket, which tracks behavior and missing work, serves as their admission to Fun Friday activities, which takes place during the scheduled study hall on Fridays. Tickets need to be "unblemished" (no discipline signatures) and show that all assignments are caught up in order for students to fully participate; students with missing assignments will not go to Fun Friday until all assignments are submitted. Example actions that may constitute Golden Ticket signatures are: disrespect (student or staff), speaking Dutch, inappropriate language, horseplay, being consistently off-task, lack of responsibility (such as late homework assignments), consistent violation of classroom rules/expectations.

Policy on Harassment, Intimidation, and Bullying

The School seeks to foster an environment that promotes learning, dignity and respect and therefore prohibits acts of harassment, intimidation, or bullying of any student on school property, on a school bus, or at school-sponsored events. Any student found responsible for harassment, intimidation, bullying, whether by in-person or digital/online interaction will be subject to discipline including suspension and/or expulsion. For more information on the harassment, intimidating, and bullying policy, please see policy #4104 in the school office.

Search and Seizure

In order to preserve a safe environment for all students and staff, the School may conduct reasonable searches of students and student property in instances of concern for student and staff safety. All searches, must recognize the privacy rights of students and may not be done without reasonable basis or in an unreasonable manner. For more information on school policy on search and seizure, see policy #4490.

Dress and Grooming Guidelines

Students should dress with common sense, cleanliness, and appropriateness in regards to the style and content (images and words) of their clothing. Parents should take responsibility of seeing that their children are properly dressed for school and the weather conditions:

- Students should dress prepared for outdoor recreation during physical education. A separate pair of clean athletic shoes must be worn during indoor gym activities.

- Appropriate shoes are necessary daily to protect students' health and safety. Flip flops are not permitted. All sandals/shoes must have a strap across the heel for students' safety in the school building, in areas with steps, on the playground, and entering/exiting a school bus.
- Modest clothing should be worn;
 - No midriffs, bare torsos, or cleavage may be showing.
 - No underclothes are to be visible, whether directly or by thin/transparent fabric.
 - No tank tops or spaghetti straps permitted.
 - Any shorts must be fingertip length.
 - Any rips/frays/holes in bottoms (shorts, pants, skirts) must either be below the knee or patched/covered.
 - Any article of clothing advertising alcohol, tobacco, weapons, political, or any obscenity is prohibited.
- Except for religious or medical reasons, caps, hoods, hats & headscarves must be removed when inside the building.

Academics

Grading Scale

Grades K-2
Progress will be shown as 1 (needs improvement), 2 (progressing), or 3 (mastered)
Progress in specific areas will be indicated by a +/-

Grading Scale for 3rd-12th grade					
A+	99-100	A	94-96	A-	92-93
B+	90-91	B	85-89	B-	83-84
C+	81-82	C	76-80	C-	74-75
D+	72-73	D	67-71	D-	65-66
F	0-64				

Honor Roll- a student must maintain a 3.5-4.0 average for all subjects for entire grading period.

Merit Roll- a student must maintain a 3.0-3.49 average for all subjects for entire grading period.

- Both distinctions require a "C" or higher in all subjects.

Promotion/ Retention

A student must pass three out of four core courses of study or retention in that grade level may occur. Parents will be notified and consulted by the end of the second grading period if retention is being considered.

Parent/Teacher Conferences

Parent/teacher conferences are scheduled for September and February. Detailed information is sent home in advance regarding dates and schedules. Parents are urged to participate in the conferences throughout the year. Our goal is 100% participation for each conference opportunity. Teachers or parents may request additional conferences as needed throughout the year. Prior arrangements for additional conferences are scheduled by phone or a written note. Impromptu conferences during classroom instruction time are not appropriate.

School-Parent Compact

The School-Parent Contract ("Compact") is an annually reviewed agreement given to families that outlines how the school, parents, and students agree to work together for the best possible educational outcomes for the student. The school seeks parent feedback into the programming available to students through both written surveys and an annual meeting, typically in May in conjunction with the Student Showcase. A school Parental Involvement Policy is available in the office upon request.

Credit Flexibility Policy

Beacon Hill has options for credit flexibility in regards to earning high school credit. If you are interested in learning more about this option, refer to BHCS board policy 3620.

Ohio Learning Standards & Curriculum

Beacon Hill aligns its instruction to the current state academic standards while working diligently to ensure that content is delivered in ways that are appropriate and relevant to our student's lives and futures. If you are interested in seeing a copy of the standards for a specific grade level and subject, they are available on the Ohio Department of Education website, or contact the school office and we can provide you with a printed copy. Beacon Hill curriculum varies across the grade levels. Please contact your classroom teacher or school administrator with specific questions about your child's curriculum.

English Learners

According to state law, we must collect a language survey from all students upon enrollment. If the language survey indicates that the student may qualify as an English Learner, Beacon Hill is required to perform an OELPS language screener in the first 30 days of school as long as the student has not completed it in a previous year or is not already identified as an EL student from a previous school. For any student who is identified as an English Learner, parents will be notified by letter; this letter will be written in the native language of the student unless the student's native language is not a written language. Students identified as English learners will receive extra supports built into the curriculum, especially surrounding vocabulary, and they will be annually retested in the spring to assess their language growth. For further information about the EL process and program, parents can request the EL Guide from the school office or talk with the 24-25 EL Coordinator, Tammy Berg.

State Assessments

As a public school in Ohio, Beacon Hill must annually administer state assessments that are required by state law. Each student must take the required assessments for their grade level. Parents may request more detailed assessment policy by contacting the school office. Beacon Hill provides its high school students the opportunity to take state assessments at the end of first semester as well as in the spring.

Students in grades 3-8 take their state assessments within the testing windows provided by ODE. The school has a testing schedule that is available on the school website (and included below), and these dates are typically provided to parents at the beginning of each school year on the family event calendar. These dates are NOT flexible, and no vacations can be approved during these dates. Please ensure that your student will be in attendance for state testing.

	Language Arts	Math	Science
3rd	October 23, 2024 April 10, 2025	April 23, 2025	n/a
4th	April 10, 2025	April 23, 2025	n/a
5th	April 15, 2025	April 24, 2025	April 29, 2025
6th	April 15, 2025	April 24, 2025	n/a
7th	April 16, 2025	April 25, 2025	n/a
8th	April 16, 2025	April 25, 2025	April 29, 2025
HS	April 16, 2025	April 25, 2025	April 29, 2025

Field Trips

Beacon Hill values providing experiences that show students how skills and knowledge can be applied in daily life and their futures. For this reason, classes can expect to take meaningful field trips. In order to leave the school grounds for a field trip, parents will be notified and need to sign a permission slip indicating that their child is permitted to attend the field trip, whether the trip is on foot or by vehicle.

Beacon Hill Publication of Student Work/Pictures

We love to share the awesome learning that is happening at Beacon Hill, and we also strive to be responsible and respectful in sharing specific details about our students in our community! Please review the "Permission for Publication of Student Work, Pictures, and Name" form with your child and indicate the choice that is most appropriate for your family. We only need one form per family unless you prefer otherwise.

Internet & Technology Acceptable Use

Teaching our students how to use technology responsibly is important for preparation for our students' long-term futures. Please review the Acceptable Internet & Technology Use Agreement form that has been sent home with your child. Please notice that this agreement acknowledges both appropriate activities and content accessed on the device as well as the expectations for the care of the devices. *Please read carefully before signing. In order to access and use the technology, the network, and internet, students must read this policy and submit a signed agreement form.*

This Agreement is an abbreviated version of policy # 4430 in our board policy manual, which can be requested in the school office.

Personal Electronic Devices

We know that some of our student population have personal electronic devices, including cell phones, tablets, or video gaming devices, among others. We recommend that students do not carry personal electric devices to and from school every day, but we recognize that this is the personal choice of our families. Beacon Hill is not responsible for theft, loss, damage, or destruction of devices carried on school transportation or brought on to school property; students are solely responsible for devices they bring on school property.

If students in grades K-8 carry a device, they are not to have any personal devices on them during the school day. **Rather, all personal devices must be turned off and placed in the student's backpack before entering the school building, and it should remain the student's backpack (untouched) until the student leaves the building after the school day is over.** Students may only use the devices during the regular school day when an BHCS staff member permits it directly for a specific purpose, or in emergency situations that present an imminent physical danger.

Any student found to be accessing/using their personal device during the school day without direct permission from school personnel will be required to hand the device over to the school office. On the first offense, the student will be permitted to retrieve the device from the office at the end of the school day, and parents will be contacted regarding the incident. In the event of a second (or more) offense, the device will need to be picked up directly by the parent/guardian from the school office.

Any use of personal devices on school transportation must follow the guidelines of the transporting school district. For more specific information in regards to the use of personal devices, see board policy 4440.

Student Use of School Telephone

Students will be permitted to use the school telephone in the school office in case of an emergency or illness; this should not become a frequent habit. Students must first obtain permission from a teacher before making a call.

Sending Money to School

Anytime money is sent to school for any reason, it must be put it into an envelope, and should be labeled with what it is for, child's name and grade, and the amount in the envelope.

Lunches

This will be the first year that Beacon Hill will be serving food (breakfast and lunch) in the school cafeteria. Prices for 2024-2025. Families who qualify for free or reduced lunches will be notified. Due to legislation from the state, any family who qualifies as reduced for 2024-2025 will receive free lunches. Parents are to send in lunch money no more than once a week for their entire family. As the year progresses, we may add the option for families to add funds to their lunch account online. Families will be expected to keep up with the charges on their lunch account.

<u>BHCS Meal Prices 2024-2025</u>
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Breakfast: \$2.40

Lunch: \$3.50

Health and Safety

Emergency Drills

In accordance with state requirements, Beacon Hill will regularly conduct drills for a variety of potential emergency situations: fire (monthly), tornado (several times a year), lockdown (at least once a year), and evacuation (at least once a year). We handle each of these drills with calm and in a manner intended to minimize fear and panic. Maps for evacuation are posted in each classroom and reviewed periodically with all students. Please remind your child that these are practice drills for everyone's safety.

Child Abuse and Neglect

The Ohio Revised Code Section 2151.421 requires any professional school employee to report suspected child abuse or neglect to Children's Services immediately. The school does not investigate such cases and makes no other decisions in this regard. All referrals are confidential.

Hearing and Vision Screening

Hearing and vision screening assessments are conducted annually by a licensed school nurse in order to identify deficiencies that may contribute to barriers to learning, as directed by state requirements. All students in Kindergarten, 1st, 3rd, 5th, 9th grade, 11th grade, or who are in their first year at Beacon Hill are screened.

Emergency Medical Forms

The Ohio State law requires an Emergency Medical Authorization Form from each student. This enables parents to authorize emergency treatment for a student should they become ill or injured while under school authority, and alerts school personnel to medical problems that may require special treatment.

Students who become ill or injured during school hours may come to the school office for help. Depending on the nature of the illness, a student may rest in the clinic for a period of time or a parent is notified to take the child home. No student will be allowed to leave the building without the permission of a parent, guardian, or another person (as noted on the Emergency Medical Authorization Form) designated to assume responsibility when a student is ill. If any changes are needed on the Emergency Medical Form throughout the school year, please inform the school so that we can best care for your child.

Immunization Law (RC 3313.67-3313.6711)

In compliance with the Ohio Compulsory Immunization Law, all students who do not have necessary documentation regarding evidence of proper immunization or the necessary exemption form may be excluded from school after fourteen days.



Medication at School

The primary responsibility for the administration of prescription drugs and other medication to their children is with the parent. The school's role in the administration of this policy is one of cooperation with the parent and student. We will follow these guidelines for the protection of your child.

Times for the administration of such medication should be done whenever possible to avoid school hours. If this is not possible, parents may come to school to administer medication to their children by notifying the school. School personnel will only administer drugs, prescribed by a physician, to any student during school hours in accordance with board policy and state law. This includes prescription and over-the-counter medication such as Tylenol, cough syrup, or cough drops. Medication must be received in its original container, labeled with the student's name, name of medication and the proper dosage. **The proper medication form (signed by a doctor) or a doctor's order must accompany the medication before personnel can dispense it to a student.** The form is available from our school office. **Note: New request forms must be submitted each year and as necessary for any changes in the medication order.**

Family Educational Rights and Privacy Act (FERPA) Notice for Directory Information

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, and Ohio Law require the School to protect the privacy of student records. As a parent you, or your child—if your child is 18 or older—has the right to inspect and review the student's education records, request that the School correct records, and provide written permission to release student records. All requests to inspect, review, and release are to be done in accordance with the School's policies. For more specific information, see the board policy. Directory information may be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. The School has designated the following information (denoted by "X" marks) as directory information: Name, Grade Level, Photograph.